

Howard University Annual Security Report



Vision Statement

"To provide a safe and secure environment so that Howard University can fulfill its commitment to educating its students for leadership and service to our nation and the global community."

2012

Message from the Chief



The Howard University Department of Public Safety is responsible for maintaining the safety and security strategies for the university community. We solicit your support and active participation in our safety and security efforts. We further challenge you as members of this community to act in a security conscious manner and to avoid actions which jeopardize your safety and the safety of others. Members of the Department of Public Safety fulfill their mission on a daily basis by focusing on the fundamental principles of; Prevention, Partnerships, and Professionalism. Our continuing safety initiatives include:

- A progressive highly visible patrol force covering more areas of the campus
- A robust mass notification system known as "ALERT –HU"
- The HU Guardian Service which is a free cell-phone based personal panic alarm system, which can also serve as a personal security monitoring device.
- An expansive Emergency Blue Light system which covers many areas of our campus.
- A Residence Hall Security Initiative designed to fully secure all living quarters for our residential students.
- A proactive Crime Prevention Program, designed to educate and inform all university personnel on the "best practices" to take to avoid becoming a victim.
- And a vibrant partnership with various student groups, our staff, and faculty, as well as with the D.C. Metropolitan Police Department, and our other law enforcement partners.

I hope that you find the 2012 Annual Security Report to be informative and helpful. The safety and security policies have been developed to create an environment supportive of education, research and extracurricular activities. Preventing and reducing crime effectively in our community means that we need your help, support and cooperation. If you have any questions or would like additional information about safety and security at Howard University, visit www.howard.edu/public_safety contact any of our officers on patrol, or call 202-806-1100 for assistance.

Leroy K. James
Chief of Police & Director of Public Safety

Integrity

Adhere to the core values of the Department and the professional Law Enforcement Code of Ethics.

Professionalism

We strive to enhance our knowledge, skills, and abilities to provide the highest standards of service to the university community

Respect

We treat all members of the university community and the public at large with respect and dignity

Service

It is a great honor to serve the university community in our quest to fulfill our mission

Accountability

We strive daily to meet expectations of those we serve and always accept responsibility for our actions as law enforcement professionals.

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The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

Complying with the Clery Act requires Universities throughout the United States, including Howard University, to publish and distribute an annual report that contains crime statistics, security-related policy statements and the disclosure of fire safety requirements and local regulations.

- The Annual Security Report is published each year by October 1st for the general public. It discloses crime statistics that occurred on and around Howard University campuses covering a three year period.
- The crime statistics are compiled from reported incidents that occurred on campuses, public areas immediately adjacent to or located within the confines of campus properties and at non-campus facilities not within the same reasonably contiguous geographic area of the University, such as remote classrooms. The reports are taken by campus police or security officers, local law enforcement officers, and “campus security authorities” who are university officials who have “significant responsibility for student and campus activities”.
- Precautionary safety measure policies are disclosed such as the issuance of a “timely warning” notice, initiated when crimes have occurred on or within close proximity of the University and poses an on-going “threat to students, faculty and employees”.
- The Annual Fire Safety Report is contained within this report and it outlines the fire safety policies, practices and standards of the institution and disclosed statistics for the number of fires that has occurred in Howard University residence halls.

Mission Statement

“The Department of Public Safety works in partnership with the University Community to enhance the safety and quality of life for students, faculty, staff and visitors through effective law enforcement and proactive crime prevention efforts.”

Howard University Department of Public Safety

The Howard University Department of Public Safety (HU-DPS) is the primary agency responsible for the safety and security of the students, faculty, staff and those who visit the campuses of the University. HU-DPS operates 24-hours, 7-days a week. The Department's Headquarters is located on the 2nd Floor of 2244 10th Street, NW, Washington, DC 20059; the contact telephone number is 202-806-1100. HU-DPS is guided by a General Orders Manual, Special Orders and University-wide Policies and Procedures. The Department consists of both armed Special Police Officers who have the authority to make arrest, and unarmed Security Officers whose duties augment our Special Police Officers. The officers are commissioned and licensed by the Washington, DC, Metropolitan Police Department's, Security Officers Management Branch (SOMB), giving them the authority to enforce local regulations, and federal laws. HU-DPS officers have a close and professional relationship with the Metropolitan Police Department (MPD), other regional University Police Departments, and other local and federal law enforcement agencies in the metropolitan area.



Supported by HU-DPS, the Protective Services Department provides 24-hours, days a week security services to Howard University Hospital, the Cancer Center and at Employee Health locations. The Protective Services Department supervisors and officers are certified Special Police Officers who are guided by both a General Orders Manual and Hospital Special Orders. The Department of Protective Services crime statistics are forwarded to the Howard University Department of Public Safety daily, and are compiled for disclosure in this report.

The close working relationship HU-DPS has with area law enforcement agencies and neighboring university police agencies allows for a partnership to exist with open lines of communication, shared law enforcement and community support vision. More importantly, HU-DPS have direct contact with the local police via radio enabling our Department to monitor what's going in and on around the University, but it also give the University direct access to other District of Columbia government agencies. There are many who contribute in the preparation and distribution of the Annual Security Report. HU-DPS works with many other department officials with the University such as Campus Security Authorities and external law enforcement agencies to gather and disclose the information required by the Clery Act.

Campus Security Policies

It is the policy of Howard University Department of Public Safety to continually work towards fostering a safe and secure environment on our campuses for our current and prospective students, faculty, staff and visitors. The policies outlined in this report provide valuable information to members of the University and prospective members. In part, it focuses on how to report crime and other emergencies occurring on campus, security of and access to campus facilities, crime prevention information, and many more policies.

Crime Prevention Education and Awareness

In our on-going crime prevention efforts, the HU-DPS partners with faculty and staff of various departments as well as with students and their organizations by keeping them informed. Even though HU-DPS has a series of crime prevention programs designed to educate the Howard University community in various aspects of public safety, ultimately, they are responsible for their own safety and the safety of others. The programs implemented by HU-DPS provide services as well as teach proactive crime-reduction strategies. The crime prevention strategies on campus rests on a multi-layered approach that involves student, faculty and staff for example conducting proactive patrols of the campuses, involve members of the University in our prevention efforts and holding awareness seminars. In addition to distributing crime prevention information throughout the year, the Department's Crime Prevention Coordinator provides presentations at Orientation for new students and employees, as well as at campus events and meetings. Members of the Department are available to give guidance to any individual or group interested in developing programs that promotes safety, education and awareness. Any community member who is interested in learning more about the below list of services and programs offered by HU-DPS should contact the Department of Public Safety on (202) 806-1100 or access the HU-DPS website: www.howard.edu/publicsafety.

- Crime Prevention Orientation for New Students and Parents
- HUDPS & Residence Life Crime Prevention Partnership
- HUDPS and MPD Crime Prevention Seminars and Workshops
- HUDPS Armour J. Blackburn Crime Prevention Kiosk Program
- Rape Aggression Defense Program
- Howard University Guardian Service (a Cell Phone panic button call feature and timer notification feature.) and Eyewitness (Text a crime tip directly to HU-DPS via cell phone.)
- Chief of Police Crime Prevention Town Hall Meeting(s) (available upon request)
- Special Safety Tips Program (HU-TIPS)
- Late Night Campus Transportation Service
- Front Door a Theft Protection and Laptop Recovery Service

Reporting Criminal Incidents and Emergencies

Students, faculty, employees, and guests of the University are encouraged to promptly report criminal incidents, accidents, and other emergencies to the Howard University Department of Public Safety, or by calling 911 for emergencies and 311 for non-emergencies to contact the Metropolitan Police Department. Individuals may also respond in person to the Department of Public Safety Headquarters, at 2244 10th Street, N.W. 2nd Floor, to report incidents. In the cases of emergency, two-way call boxes “Blue Light Phones” have been strategically installed throughout the University to be used when placing an emergency call. To call, just press the red button on the call box station and it will connect you to Howard University’s Security Operations Communications Center (SOCC). Upon receiving the call, the location of the call box station used by the caller is automatically displayed to the dispatcher.



To report a crime or incident, students, faculty, staff and visitors, whether a victim and/or a witness, have several options, he/she may contact the SOCC to have an officer dispatched to their location to begin conducting the preliminary investigation, respond in person to the Department’s Headquarters, contact a Campus Security Authority, a designated University official, such as department administrators, directors and staff who has the authority to take reports or contact the local law enforcement agency.

Contacting Local Law Enforcement

The Metropolitan Police Department (MPD) has enforcement authority on any property owned by the University and also has concurrent jurisdiction. However for major crimes, such as Homicides, the local law enforcement agency would be the lead agency conducting the investigation. The existence of Memorandums of Understandings (MOU) between the Howard University Department of Public Safety and the Metropolitan Police Department are established to coordinate crime prevention and investigative efforts of both agencies. To this end, local law enforcement agencies may lead or assist with specialized and complex investigations on campus, handle off-campus incidents and will be contacted at the request of a victim. Members of the HU-DPS and other university officials will assist any victim with identifying the appropriate local jurisdiction to file a criminal report and notification of that law enforcement agency. It should be noted, when considering to filing a report, the victim usually retains the right to file the report and to seek prosecution.

Filing Internal Complaints

As an alternative to filing reports with outside agencies, Howard University has an internal system in place for mediating and adjudicating alleged discriminatory, harassment and misconduct with gender based overtones, in accordance with Title IX. These complaints can be filed at the Office of the Title IX Coordinator. Any complainant who may want to discuss their situation confidentially with a counselor may seek support through the University Counseling Service Office (UCS).

The University's adjudication systems are designed to afford a complainant (the person who is bringing a charge) and a respondent (the person who is answering a charge) a fair, prompt, and judicious resolution process. The process is designed to help persons who need support, while at the same time addressing an incident. Alleged complaints are taken seriously and will be investigated by the appropriate University judicial authority to determine the violation. The full texts of the protocol for filing informal and formal complaints are explained in the student handbook, available at the Office of the Vice President for Student Affairs, as well as on the University website.

In certain adjudication processes, both the complainant and the respondent are entitled to having others present for support during proceedings. Both parties will be informed of the outcome of the judicial proceedings for certain crimes of violence and non-forcible sex offenses. The University exercises a wide range of latitude when determining sanctions which can range from an informal resolution to formal disciplinary actions to include expulsion or termination.

Off-Campus Incidents

In Washington, DC the Metropolitan Police Department handles off-campus incidents. For the Beltsville MD Campus, the Prince Georges County Police Department is the primary law enforcement agency. Because of the relationship HU-DPS has with both agencies, we are notified not only about incidents occurring in and around the University properties but also when incidents involve our students who reside off-campus. Upon receiving information involving a member of the University community, a member of the HU-DPS will respond to the scene and later provide a preliminary report of the circumstance for the notification. If a situation involves a member of the University being a victim of a crime, the Department will stay in close contact with the law enforcement agency conducting the investigation. A “Timely Warning”, notification is issued if there is a safety concern for members of the University community. For criminal or misconduct related matters involving a member of the University, an investigation will be conducted and findings will be forwarded to the Chief of Police and Executive Director for Safety and Security who will notify and forward the findings to the appropriate University officials for appropriate action.

IMPORTANT HU CONTACT NUMBERS

HOWARD UNIVERSITY DEPARTMENT OF PUBLIC SAFETY	202-806-1100
HOWARD UNIVERSITY DEPARTMENT OF PUBLIC SAFETY EMERGENCY	202-806-7777
METROPOLITAN POLICE DEPARTMENTS	NON-EMERGENCY 311
	EMERGENCY 911
HOWARD UNIVERSITY HOSPITAL DEPARTMENT OF PROTECTIVE SERVICES	202-865-1103
HOWARD UNIVERSITY DEPARTMENT OF PUBLIC SAFETY HOTLINE/TIP LINE	202-806-4444
UNIVERSITY COUNSELING OFFICE	202-806-6870
PASTORAL COUNSELING	202-806-0500
STUDENT HEALTH CENTER	202-806-7540

CAMPUS SECURITY AUTHORITIES

Administrators, directors and staff members identified as having a significant responsibility for student and campus activities that include, but are not limited to, those responsible for student housing, disciplinary and campus judicial proceedings have been designated as Howard University's Campus Security Authorities. The following is a list of current Howard University Campus Security Authorities:

Dr. Wayne Frederick

Provost and Chief Academic Officer
2400 6th Street NW Suite 405
Washington DC, 20059
202-806-2550
wfrederick@howard.edu

Dr. Barbara Griffin

Vice President for Student Affairs
2400 6th Street NW Suite 201
Washington, DC 20059
202-806-2100
bgriffin@howard.edu

Dr. Elaine Bourne-Heath

Dean of Special Student Services
2225 Georgia Ave. NW Suite 725
Washington, DC 20059
202-238-2420
eheath@howard.edu

Mr. Louis Perkins Jr.

Athletic Director
6th Street & Girard Street NW
Washington, DC 20059
202-806-7141
louis.perkins@howard.edu

Dr. Marc Lee

Director of Residence Life
2401 4th St. NW
Washington, DC 20059
202-806-6131
mdlee@howard.edu

Ms. Piper C. Malone

Associate General Counsel for
Faculty and Student Affairs
2400 Sixth Street, NW
Washington, DC 20059
202-806-2650
pmalone@howard.edu



Offenses Classified Under the Violence Against Women Act (VAWA)

The signing of the “2013 Violence Against Women Reauthorization Act” broadened the Clery Act crime categories in regards to the disclosure of statistics. In addition to disclosing statistics for Sexual Assaults, the Clery Act now requires statistics to be disclosed for Stalking, Domestic Violence and Dating crimes. At Howard University, victims of and witnesses to crimes are encouraged to file reports with HU-DPS or one of the following campus offices: Office of Student Services, Office of Student Affairs, the Title IX Coordinator, the Office of Residence Life (including Residence Hall Community Directors), Athletic Director or with staff in the Office of the Provost and Chief Academic Officer. Reports can be filed directly with the Metropolitan Police Department as well. The University takes all reported incidents of violence seriously. If the victim elects to file a report with HU-DPS, the officer investigating the case will work with the victim to gather the evidence and pertinent information for case development. The officer will advise the victim about the University Counseling Services (UCS) and encourage him/her to get the assistance and support he/she may need. After normal business hours, an on-duty nurse at UCS or an HU-DPS officer will arrange for the victim to meet with an UCS counselor, this includes weekends and holidays. However, there are times when the HU-DPS officer may have to enlist the services of local agencies that provide counseling services.

Talking with a UCS counselor does not constitute filing a report or a formal complaint; however, it is the decision of the victim to file a report. The conversations between the victim and counselor are private and confidential. Therefore, what is discussed in the session cannot be disclosed to anyone without expressed permission from the victim, unless there is an existing threat of physical harm to the victim or someone else. It does not matter when the crime occurred or whether the victim decided to file a report. Counseling should always be encouraged because talking with a counselor is a very important first step in the healing process. Additionally, officers may inform victims of local agencies and organizations that provide emotional support, medical and legal assistance.

Changing Living and Academic Situations

Any Howard University student who is the victim of a crime of violence, e.g. a sexual assault or relationship violence may file a request to change in her/his living arrangements and/or academic schedule. The Office of the Vice President of Student Affairs or the Dean of the Graduate School will assist students with this matter. In conjunction with the Office of the Provost, the deans will make changes to a student’s living and/or academic arrangements, as long as those changes are reasonably available.

Crime Victim's Bill of Rights

A crime victim has the following rights:

1. The right to be treated with fairness and with respect for the victim's dignity and privacy.
2. The right to be reasonably protected from the accused offender.
3. The right to be notified of court proceedings.
4. The right to be present at all public court proceedings related to the offense unless the court determines that testimony by the victim would be materially affected if the victim heard other testimony at trial.
5. The right to confer with an attorney for the Government in the case.
6. The right to restitution.
7. The right to information about the conviction, sentencing, imprisonment, and release of the offender.



What Victims Need to Know?

❖ Stalking

- * Call the police if you are in immediate danger!
- * Trust your instincts...Take any and all threats seriously.
- * Develop a safety plan...Tell trusted family members, friends, neighbors, co-workers or security/school official.
- * Keep a record of all incidents of stalking behavior (e.g. e-mail, letters and photographs).
- * Change routine and arrange a place to stay for emergencies.

❖ Sexual Assault

- * Immediately, go to a place that is safe.
- * Call for police to get assistance with medical treatment.
- * Do not douche, bathe, shower, or change clothes before getting medical treatment and do not change the sheets or other bed coverings until examined for critical DNA evidence.

❖ Domestic Violence

- * Don't be ashamed to inform others of the situation, friends, family, neighbors, a co-worker or security/school official.
- * Memorize your local emergency numbers police, hospital and the local domestic violence hotline and emergency shelter.
- * Think through plans for escalating emergency situations and if children are involved talk to them about the violence and what to do in case of an emergency.
- * Set aside an emergency bag with extra money, medication and important papers, store in a safe and accessible place.
- * Trust your instincts if you feel like you are in danger!

❖ Dating Violence

- * Trust yourself...It is unacceptable to be abused physically, mentally and emotionally.
- * Develop a safety plan...Tell trusted family members, friends, neighbors, a co-workers or security/school official.
- * Keep a record of all incidents of abusive behavior (e.g. e-mail, letters and photographs).
- * Avoid meeting with boyfriend/girlfriend alone.
- * Prior to break-ups... Alert someone you trust who can check-up on you.

Sex Offender Registry Act

In accordance with the Sex Offender Registration Act of 1999, law enforcement agencies have the authority to establish a database that provides information that identifies sex offenders who reside, work and attend schools within an agency's jurisdiction. The Federal Campus Sex Crimes Prevention Act further provides for tracking of convicted and registered sex offenders working, volunteering and attending institutes of higher education. In the District of Columbia, the Metropolitan Police Department maintains a Sex Offender Registry. In the State of Maryland the information for accessing the Sex Offender Registry is on each County's law enforcement agency's website. Both agencies have automated processes for their Sex Offender Registry which is maintained on their respective websites.



NOTE: <http://mpdc.dc.gov/mpdc/site/default.asp>; click on the Sex Offender Registry Link. You also may visit any MPD Police District Station to look at MPD Registry Book, or visit the Sex Offender Registry Unit at 300 Indiana Avenue, NW, Washington D.C. 20001, (202)727-4407. In the state of Maryland, the link for Sex Offenders Registry is at dpscs.state.md.us/sorSearch/.

Workplace Violence

Behavior that results in violence on campus and at the workplace is prohibited. To ensure the work environment is safe and secure, Howard University has implemented the following policy: According to the Personnel Guidelines, it is the policy of the University to expressly prohibit any acts or threats of violence by any current or former University employee or student (or any other member of the University community) against any employee or individual in or on the University's premises. The University does not condone any acts or threats of violence against any member of the University community, or any visitors on its premises at any time.

Any student, faculty or staff member who is the victim of, becomes aware of, or believes that she/he has witnessed an incidence of violent or threatening behavior, should immediately report the incident(s) to HU-DPS, a supervisor, or the Office of Human Resources. If the employee believes that someone may be in imminent danger or if the incident in question results in anyone being physically harmed, the employee or her/his supervisor must immediately contact HU-DPS.

Following an incident the victim should write down and/or try to memorize everything she/he can remember about the incident, including the following:

- 1) Physical description of the suspect(s).
- 2) Information about the identity or location of the suspect(s).
- 3) What happened?
- 4) Was there any use of force and/or threats?

Regardless of whether the victim wants to pursue criminal prosecution, she/he should contact the Howard University Department of Public Safety or a local law enforcement agency.

Voluntary Confidential Reporting of Crime

If crimes are never reported, little can be done to help other members of the community from being victimized. We encourage University community members to be an active participant in our crime prevention and reduction efforts by promptly reporting criminal incidents.

If you are the victim of a crime or want to file a report of a crime, but do not want to pursue any further action within the University or criminal justice system, we ask that you consider filing a voluntary, confidential report. With your permission, a designee of the Chief of Police and Executive Director for Safety and Security can file a report on the details of the incident without revealing your identity, depending upon the circumstances of the crime you are reporting. The purpose of a confidential report is to comply with maintaining your confidentiality while taking steps to ensure your safety and the safety of others. Confidential reports allow the University to compile accurate data on the number and types of incidents occurring on campus and are for disclosure in the Annual Security Report.

Pastoral and Professional Counseling

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 Amendments to 20 U.S.C. Section 1092 (f), gave clarification to the definition who are “Campus Security Authorities” under the Clery Act. Campus “Pastoral Counselors” and “Professional Counselors” are not “Campus Security Authorities”.

Victims who want to report an incident anonymously or confidentially may reach out to Pastoral or Professional counselors. They are not required to report crimes to HU-DPS for inclusion into the University’s Annual Security Report or for alerting the University community. However, as a matter of policy at Howard University, the counselors are encouraged, if in their judgment and appropriate, to inform the victim being counseled on the procedures of how to maintain their confidentiality and voluntarily report crimes for inclusion in the reported annual crime statistics. The rulemaking committee defined the following:

Pastoral Counselor – An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor – An employee or an individual who is contractor of an institution, whose official responsibilities include providing mental health counseling to members of the institution’s community, and who is functioning within the scope of his or her license or certification



Local Resources for Victims of Crime

There are a number of programs in the District of Columbia which provide aid to victims and witnesses of crime. These programs focus on providing information on the criminal justice system, ensuring the safety and security of victims and witnesses, providing victims with referrals for counseling, medical care, housing and financial assistance and other services available to victims of crime.

Law Enforcement

U.S. Attorney's Office Victim/Witness Assistance 202-514-7130
For more information, visit: www.usdoj.gov/usao/dc/Victim_Witness_Assistance
DC Attorney General's Crime Victim Assistance Unit 202-727-3500
For more information, visit: www.oag.dc.gov
MPD Victim Assistance Unit 202-645-6363
DC Hate Bias Crime Hotline 202-727-0500
Crime Victims Compensation Fund..... 202-879-4216
For more information, visit: www.mpdc.dc.gov/serv/victims/victims.shtm

Other Organizations

DC Children's Advocacy Center (Safe Shores) 202-671-SAFE
For more information, visit: www.safeshores.org
National Organization for Victim Assistance 800-879-6682

Domestic Violence

DC Coalition Against Domestic Violence 202-299-1181
For more information, visit: www.dccadv.org
DC Rape Crisis Center..... 202-333-RAPE
For more information, visit: www.dcrcc.org
DC Domestic Violence Intake Center..... 202-879-0152
For more information, visit: www.dctbar.org/for_lawyers/courts/superior_court/center.cfm
Women Empowered Against Violence (WEAVE) 202-452-9550
For more information, visit www.weaveincorp.org

Howard University Alcohol and Drug Policy

Some federal and local laws, for example the “Drug-Free Work Place Act” and the “Drug-Free Schools and Communities Act Amendments of 1989”, require Universities to certify that it has adopted and implemented programs to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and its employees. With respect to the law, the use, sale and possession of unlawful drugs and the unlawful use, sale, possession and abuse of alcohol is also a serious concern because it jeopardizes the health, safety, and livelihood of the students, faculty and staff of the University. Therefore, Howard University has a zero tolerance policy regarding the use, possession, and distribution of illicit drugs and the unlawful use, possession, distribution and abuse of alcohol.

Employees and students are strictly prohibited from unlawfully manufacturing, distributing, dispensing, possessing, or using illicit drugs and controlled substances under any circumstances. Penalties for Federal and District of Columbia laws are severe for the unlawful use, possession, and distribution of illicit drugs and alcohol. Additionally, employees and students are prohibited from possessing, using, or distributing alcohol or being under the influence of the alcohol while in the workplace or in the academic environment. The only exception are for those authorized occasions, approved special events and social functions. Even under those circumstances, adult students and employees are reminded to monitor their intake of alcohol and consume in moderation and act responsibly.

The University has an established drug/alcohol awareness programs for employees and students. The program is a prevention education program designed to educate about alcohol and drug abuse as well as offer assistance through counseling. This information is made available on the University’s website, under University Counseling Services.

This report also discloses the penalties imposed by Federal and D.C. laws for illegal use, possession, and distribution of drugs and/or alcohol.

As a condition of employment and continued enrollment, employees and students are required to abide by the University's drug and alcohol policy. Employees who are convicted of drug-related offenses must inform the Office of Human Resources of such conviction in writing within five days after the verdict. Employees and students who violate the University's drug and alcohol policy will be subject to disciplinary action to include expulsion from the University and termination from employment. Students and employees at Howard University are expected to acquaint themselves with and abide by the laws of the District of Columbia and University

Alcohol and Drug Policy. The University alcoholic beverage policy is designed to be consistent with the laws of the District of Columbia that prohibits the possession, consumption, and serving of alcoholic beverages by and to persons less than 21 years of age.

Howard University Drug Education & Prevention Program (HUDEPP)

Howard University Drug Education and Prevention Program (HUDEPP) is designed for people whose primary challenges lie in the areas of alcohol, tobacco, or other drug use. The goals of the program fall in three main areas:

- **Education:** The goal of Drug Education is to increase the university community's awareness about problems associated with alcohol, tobacco, and other drug use, and for those in need, to provide services that will help them change their patterns of substance use. Mechanisms for change include individual and group counseling, and if necessary, referral to an appropriate treatment facility.
- **Prevention:** The goal of the Drug Prevention part of the program is implement measures that will either reduce drug use or prevent its use. Prevention methods are closely tied with drug education, and are implemented through university outreach and consultation, but also through the exploration of potential programs that could be brought to Howard University's campus to address the needs of our students.
- **Alcohol, Tobacco, and Other Drug (ATOD) Screening:** Screening for alcohol, tobacco, and other drug use, and their associated problems is a part of many of the Counseling Centers outreach programs. Additionally, National Alcohol Screening Day occurs every April and the HUDEPP program is intimately involved in getting the word out and trying to increase campus awareness about the problems associated with alcohol and other drug use.

Referring Others

Every year many students, faculty and staff contact the University Counseling Service expressing concern for themselves or someone they know who is struggling with substance abuse. The following recommended guidelines to approaching someone who may need assistance:

- Approach the person in a gentle, caring and non-judgmental manner and specifically state why you are concerned.
- Suggest that he/she seek out a professional assessment at the Counseling Service and for extra support, you can have the person call UCS from your

office or room, and/or you may offer to accompany the person to the UCS to her/his first appointment.

- If the person refuses to get help immediately ...”IT IS NOT AN EMERGENCY SITUATION”... try to be friendly and remain open to the possibility that he/she may want your help in the future. If you decide to be more explicit about your concern, feel free to contact the University Counseling Service to discuss different options of how to handle the crisis. A clinician will help you to assess the situation and assist your friend:
 - Proposing possible interventions,
 - Find the best way to make a referral, if necessary
 - Explore resources on and off campus,
 - Clarification of what is going on and how you can be more effective.

NOTE: The Howard University Counseling Service (UCS) located in the C.B. Powell Building, West Wing, 6th & Bryant Streets, NW, Washington D.C. 20059, 202-714-7471, open Monday through Friday, for emergencies 202-345-6709 or call 202-806-6870 or you may contact the Andrew Rankin Chapel directly at 202-806-7280.

DISTRICT OF COLUMBIA CRIMES AND PENALTIES—ALCOHOL

Persons under 21—Possession and Consumption

Crime 1: No person under 21 years of age may consume, purchase, and attempt to purchase, or otherwise possess alcohol.

Crime 2: No person may falsely represent his or her age or possess or present fraudulent identification for the purpose of procuring alcohol. Penalties: Considered a misdemeanor and fined not more than \$300; failure to pay the fine will result in a jail term of not more than 30 days. These penalties are in addition to the penalties for Crimes 1 and 2 listed immediately below.

Penalties for Crimes 1 and 2: First violation, driving privileges suspended for 90 days; second violation, driving privileges suspended for 180 days; third violation and each subsequent violation, driving privileges suspended for one year.

Crime 3: No person may purchase alcohol for the purpose of delivering it to another person who is under 21 years of age.

Crime 4: No person who is not an Alcoholic Beverage Regulation Administration license holder may make available alcohol to any person under 21 years of age, except when necessary for the person under 21 years of age to perform lawful employment responsibilities (e.g., waiters and waitresses).

Penalties for Crimes 3 and 4: \$1,000 fine and a maximum jail term of 180 days.

Driving Under the Influence of Alcohol or Drugs

Crime 5: No individual shall, when the individual's blood contains .08 percent or more, by weight, of alcohol (or when .38 micrograms or more of alcohol are contained in 1 milliliter of his or her breath, consisting of substantially alveolar air), or defendant's urine contains .10 percent or more, by weight, of alcohol; or under the influence of intoxicating liquor or any drug or any combination thereof; operate or be in physical control of a vehicle in the District. No individual under 21 years of age shall, when the individual's blood, breath, or urine contains any measurable amount of alcohol, operate or be in physical control of any vehicle in the District.

Penalties for Crime 5: First violation (unless the individual has been convicted for a violation of Crime 6 below), a maximum fine of \$300 and a maximum jail term of 90 days; second violation, or for the first offense following a previous conviction for Crime 6 below, within a 15-year period, a minimum fine of \$2,000 but not more than \$15,000 and/or maximum jail term of one year.

Crime 6: No individual shall, while the individual's ability to operate a vehicle is impaired by the consumption of intoxicating liquor, operate or be in physical control of any vehicle in the District. This includes the operation of a non-motorized bicycle.

DISTRICT OF COLUMBIA CRIMES AND PENALTIES—DRUGS

It is unlawful for any person to knowingly or intentionally manufacture, distribute, or possess, with intent to manufacture or distribute, controlled substances or drug paraphernalia. A conviction under local laws may result in imprisonment, a fine, or both. The length of prison term and the amount of the fine depend upon the particular type of controlled substance(s) involved. Maximum penalties include 30-year jail terms and/or a \$500,000 fine. Subsequent convictions and violations involving distribution to minors carry increased penalties, up to twice the usual sanctions.

MARYLAND CRIMES AND PENALTIES—ALCOHOL

Persons under 21—Possession and Consumption

- It is illegal in the state of Maryland to purchase, possess, or drink alcohol if you are under the age of 21.

- It is illegal for a person under 21 to falsify or misrepresent his or her age to obtain alcohol, or to possess alcoholic beverages with the intent to consume.
- It is illegal to purchase or otherwise supply alcohol to persons who are under age 21. Penalties for the above violations are a \$500 fine for the first offense, and up to a \$1,000 fine for repeat offenses.

Driving Under the Influence of Alcohol or Drugs

- In the state of Maryland, a person may not drive or attempt to drive any vehicle while intoxicated or under the influence of alcohol. A blood alcohol level (BAL) of .07 may result in a charge of Driving While Impaired (DWI); a level of .08 may result in a “Driving Under the Influence” (DUI) charge. Drinking and driving charges are not restricted to these BAL limits.
- An underage drinker with a BAL of .02 (approximately one drink) may be charged with a violation of restricted license, which will result in a suspension of the driver’s license. Such an individual can still be charged with a violation despite possession of an out-of-state driver’s license.

MARYLAND CRIMES AND PENALTIES—DRUGS

In addition to federal laws, violations of state of Maryland laws regarding the distribution, manufacturing, and possession of controlled substances may result in penalties of up to \$25,000 and imprisonment for up to 20 years for a first offense. “Controlled substance” and “illegal drugs” are set forth in Schedules I through V in Sections 5-402 through 5-406 of the Criminal Law Article, Annotated Code of Maryland.

FEDERAL DRUG CRIMES AND PENALTIES

Federal law of controlled substances prohibits possession, use, distribution, manufacture, or dispensing. The ultimate punishment for drug crimes generally depends on the quantity, classification, and purpose of possession of the drug. The most serious drug crimes are producing, manufacturing, or selling illegal drugs. Federal sanctions for drug felonies may include:

FEDERAL DRUG POSSESSION PENALTIES

First Violation - a minimum fine of \$1,000 but not more than \$100,000 and a maximum jail term of one year;

Second Violation - a minimum fine of \$2,500 but not more than \$250,000 and/or minimum jail term of 15 days, but not more than two years;

Third or Subsequent Violation - a minimum fine of \$5,000 but not more than \$250,000 and/or a minimum jail term of 90 days, but not more than three years.

Federal penalties have special sentencing provisions for the possession of crack cocaine: a maximum fine of \$250,000 and/or a minimum five years jail term, but not more than 20 years if it is a first conviction and the amount of crack cocaine possessed exceeds five grams; second crack cocaine conviction, and the amount possessed exceeds three grams; third conviction and the amount possessed exceeds one gram.

FEDERAL DRUG TRAFFICKING PENALTIES

Updated information about federal drug trafficking penalties for most drugs can be found at www.justice.gov/dea/druginfo/ftp.shtml.

Firearms and Other Prohibited Weapons Policy

The University is concerned about the increase violence in society and with the rising number of incidents occurring on university campuses and in the workplace involving firearms and other prohibited weapons. Therefore, possession of firearms and any other prohibited weapon stated in the federal and local laws is prohibited on University property. The only exception are trained commissioned personnel who are authorized and possess a license to carry weapons. Howard University strictly prohibits possessing, using, storing, or transporting firearms or other weapons, explosives, fireworks, ammunition or dangerous chemicals on any University owned or leased properties. Violation of Federal and District of Columbia laws or regulations and University policies dealing with firearms or weapons offenses will be prosecuted to the maximum extent allowable under the law for each violation. This includes offenses such as possession, or use of a deadly weapon or firearm; carrying, opened or concealed; furnishing a deadly weapon or firearm to another including minors; and all attempts to commit any of the above offenses.

Missing Student Policy

If a member of the Howard University Community has reason to believe that a student is missing, whether or not the student resides on campus, they should immediately report it to HU-DPS at 202-806-1100. An investigation will commence, all possible efforts will be made by HU-DPS, the Office of Enrollment Management and the Office of Student Affairs to locate the student and determine her/his state of health and well-being.

If the student resides on-campus, an HU-DPS officer will secure authorization from the Department of Residence Life officials to make a welfare entry into the student's room. If the student is an off-campus resident, the HU-DPS officer will contact and enlist the aid of the local law enforcement agency having jurisdiction. The investigating officer will attempt to determine the student's whereabouts by contacting friends, associates, professors and employers of the student. To include, whether or not the student has been attending classes, labs, and scheduled organizational or academic meetings, or appearing for scheduled work shifts, etc.

It should be noted that all students have the option to identify an individual as a confidential contact that will be used in the event they are the subject of a reported missing student. If a student has identified an individual, as a part of the on-going investigation, the investigating officer will notify confidential contact.

If located, the student's state of health and intention of returning to the campus will be verified and when it is appropriate, a referral will be forwarded to the University Counseling Service and the Student Health Center.

If not located, during the initial canvass, the family will be contacted within 24 hours of receiving the missing student report, as a part of the on-going investigation.

If the missing student is under the age of 18 and is not an emancipated individual, the HU-DPS will notify the student's parent or legal guardian immediately after it has been determined that the student is missing.

If the student is an off-campus resident, the appropriate family members or associates will be contacted and encouraged to file a missing person report with the local law enforcement agency.

The Howard University Department of Public Safety will cooperate, aid, and assist as requested with the investigative law enforcement agency in accordance with what is prescribed by law. If the student is an on-campus resident, the HU-DPS will open an official investigation, and work jointly with the Metropolitan Police Department Missing Persons Unit, to locate the missing

student. At the conclusion of an investigation, the HU-DPS's Investigative Section will conduct a follow-up with all parties contacted during the preliminary stage of the investigation with a status of the case whether it is open or closed.

NOTE: Students who wish to identify a confidential contact can do so by contacting the Dean of Residence Life on (202) 806-6131 or the Howard – Investigation Unit at (202) 806-1100.

Access to Campus Facilities

The general community has access to the grounds of Howard University. With an open campus environment, HU-DPS must impose certain restraints to ensure reasonable protection of all members and those affiliated with the University community. Most campus facilities are open during normal business hours. However, an automated card access control system restricts public access to residence halls, several academic and administrative buildings. Individuals who need access to University buildings or properties that are inaccessible during regular or non-business hours, for special events or to work, should make pre-arranged plans, contact the appropriate department administrator or the Howard University Department of Public Safety. University members with questions about the restricted access regulations should contact their department supervisor, building coordinator or the HU-DPS Security Operations Communications Center (SOCC).

Security Maintenance of Campus

The Department of Public Safety and representative from the Physical Facilities Management (PFM) continually conduct surveys and checks of the University properties. For example, exterior and interior lights to ensure dark areas throughout out the campuses are illuminated; the doors with automatic locking mechanisms to ensure each is operating properly and maintaining the landscape. If lights are out or dim and door locks are broken or inoperable, officers are instructed to submit a service request to the Physical Facilities Management, who usually within 24 hours or the next business day make the necessary repairs.

The Department of Public Safety and representatives from the PFM lock shops work together to identify facility deficiencies throughout the campuses, but, we do encourage community members to promptly report any deficiencies, to include those listed above, to the PFM Operations Center or to the Howard University Department of Public Safety. Members are available to respond to calls for service regarding unsafe facility conditions, personal safety and property protection. Other reportable conditions also may include unsafe steps or handrails, unsafe roadways on campus, and unsecured equipment. To report building or ground deficiencies to Physical Facilities Management (PFM) Operations Center at (202) 806-1002 or for website access www.pfm.howard.edu.

Preparation of the Annual Security Report

Collecting and Compiling Crime Statistics

The Howard University Department of Public Safety (HUDPS) is responsible for collecting, compiling and disclosing crime statistics to the University community. Crime, arrest and referrals statistics are retrieved from reports generated by various departments within the University and local law enforcement agencies. The statistical data contained in this report is compiled by HU-DPS with contributions from the University Campus Security Authorities (CSA) and local law enforcement agencies with concurrent jurisdiction to the University. The statistics are derived from reported incidents that occurred On-Campus properties owned or controlled by the University. The properties include Residence Halls, Non-Campus Buildings or Property not located within the same reasonably contiguous geographic area of the campus but is owned or controlled by the University or by an officially recognized student organization and Public Property within the campus and/or immediately adjacent to and accessible from Howard University property.

Incident reports taken by HU-DPS officers are reviewed for proper classification and categorized in accordance with Clery crime disclosure instructions. The crime data is examined to ensure that all reported crimes are classified in accordance with the crime definitions outlined in the FBI Uniform Crime Reporting Handbook. Reports initiated by the Campus Security Authorities (CSAs) are submitted to the Clery Compliance and Accreditation Officer and forwarded to the Chief of Investigations for classification and Clery categorization, then forwarded to the Crime Analysis Section for statistical calculation. The University also makes a request for crime statistics to local law enforcement agencies with jurisdictions contiguous to property owned and/or controlled by Howard University.

Listed below are the geographic locations identified by Howard University for collecting crime statistics for this report:

Howard University Main Campus and Howard University Hospital is located within the Metropolitan Police Department's Third District, Patrol Service Area (PSA 306).

Meridian Hill Residence Hall is located within the Metropolitan Police Department's Third District, Patrol Service Area (PSA 301).

Howard University West Campus - Law School Campus is located within the Metropolitan Police Department's Second District, Patrol Service Area (PSA 203).

Howard University East Campus - Divinity School Campus located in the Metropolitan Police Department's Fifth District, Patrol Service Area (PSA 504).

Howard University North Campus – located in Beltsville, MD, Prince Georges County Police Department, Beltsville District.

Note: For Crime Statistical Data within the vicinity which may not be specifically related to Howard University, visit MPD website and click on Crime Statistics.

Daily Crime Log

The Daily Crime Log is required by the Clery Act and is utilized to log reported crime incidents. The Daily Crime Log is maintained at the Department of Public Safety Headquarters. The information documented in the crime log includes the case number, type of crime, the date, time it was reported and when it occurred, the general location of occurrence and whether the alleged crime occur on campus, in a non-campus building or property, or on public property that falls within the Department's patrol jurisdiction. Any changes made on the crime log that includes entry updates or change in disposition will be posted in the crime log within two business days of receiving the information. However, the Department still reserves the right to exclude any information from the crime log that could have an adverse impact on a current investigation. The Daily Crime Log is available for public inspection at the Department's Headquarters.



Crime Definitions

Criminal Homicide

Murder and non-negligent manslaughter - The willful (non-negligent) killing of one human being by another.

Negligent manslaughter - The killing of another person through gross negligence.

Forcible Sex Offenses

Forcible Rape - The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity (or because of his or her youth).

Forcible Sodomy - Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

Sexual Assault with an Object - The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

Forcible Fondling - The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

Non-Forcible Sex Offenses

Incest - Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape - Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Stalking - It is unlawful for a person to purposely, knowingly or should know engage in a course of conduct at a specific individual with the intent to cause that individual to fear for his/her or another's safety; feel seriously alarmed, disturbed or frightened; suffer emotional distress.

Domestic Violence - (Interpersonal and Intimate partner violence) is an act punishable as a criminal offense that is committed or threatened to be committed by an offender against a person whom the offender currently shares or has shared a mutual residence, who is married to, in a domestic partnership with, divorced or separated from or in a romantic, dating or sexual relationship or with person who was married to, in a domestic partnership with, divorced or separated from or in a romantic, dating or sexual relationship with the offender.

Burglary – The unlawful entry of a structure to commit a felony or a theft, for reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.

Motor Vehicle Theft – The theft or attempted theft of a motor vehicle, Motor Vehicle Theft is classified as any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding.

Arson – Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another.

Robbery – The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault – An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury, this type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.

Hate Crimes

Crimes that manifest evidence the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity or disability as prescribed by the Hate Crimes Statistics Act and Campus Security Act shall also be captured and disclosed.

Larceny -The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Simple Assault - An unlawful physical attack by one person upon another where neither offender displays a weapon, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Intimidation - To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct; but without displaying a weapon or subjecting the victim to actual physical attack.

Vandalism - To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

Other Violations

- **Liquor Law Violations** -The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition.)
- **Drug Abuse Violations** - Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine)
- **Weapon Law Violations** - The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: the manufacture, sale, or possession of deadly weapons; the carrying of deadly weapons, concealed or openly; the furnishing of deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.



Annual Crime Statistics Data

MAIN CAMPUS						
Type of Offense	Year	On Campus	Residential Facility	Non-Campus Property	Public Property	
Criminal Homicide Murder/Non-Negligent Manslaughter	2010	0	0	0	0	
	2011	0	0	0	1	
	2012	0	0	0	0	
	Negligent Manslaughter	2010	0	0	0	0
		2011	0	0	0	0
		2012	0	0	0	0
Sex Offenses Forcible Offenses	2010	7	0	0	0	
	2011	1	2	0	0	
	2012	2	3	0	1	
	Non-Forcible Offenses	2010	0	0	0	0
		2011	0	0	0	0
		2012	0	0	0	0
Robbery	2010	29	0	0	0	
	2011	5	2	0	15	
	2012	8	1	0	5	
Aggravated Assault	2010	6	1	0	0	
	2011	2	2	0	0	
	2012	2	1	0	1	
Burglary	2010	15	13	0	0	
	2011	4	13	0	0	
	2012	3	13	0	0	
Motor Vehicle Theft	2010	5	0	0	0	
	2011	3	0	0	2	
	2012	4	0	0	0	
Arson	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Arrests Liquor Law Violators	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
	Drug Abuse Violators	2010	1	0	0	0
		2011	4	0	0	0
		2012	2	2	0	0
	Weapon Possession	2010	0	0	0	0
		2011	0	0	0	0
		2012	0	0	0	0
Judicial Review Liquor Law Violators	2010	0	0	0	0	
	2011	15	8	0	0	
	2012	47	8	0	0	
	Drug Abuse Violations	2010	0	0	0	0
		2011	41	17	0	0
		2012	54	10	5	0
	Weapon Possession	2010	0	0	0	0
		2011	0	0	0	0
		2012	1	0	0	0

HUH HOSPITAL						
Type of Offense	Year	On Campus	Residential Facility	Non-Campus Property	Public Property	
Criminal Homicide Murder/Non-Negligent Manslaughter	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
	Negligent Manslaughter	2010	0	0	0	0
		2011	0	0	0	0
		2012	0	0	0	0
Sex Offenses Forcible Offenses	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	1	0	0	0	
	Non-Forcible Offenses	2010	0	0	0	0
		2011	0	0	0	0
		2012	0	0	0	0
Robbery	2010	0	0	0	0	
	2011	1	0	0	0	
	2012	0	0	0	0	
Aggravated Assault	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Burglary	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Motor Vehicle Theft	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Arson	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Arrests						
Liquor Law Violators	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Drug Abuse Violators	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Weapon Possession	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	

SCHOOL OF LAW – WEST CAMPUS

Type of Offense	Year	On Campus	Residential Facility	Non-Campus Property	Public Property	
Criminal Homicide Murder/Non-Negligent Manslaughter	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
	Negligent Manslaughter	2010	0	0	0	0
		2011	0	0	0	0
		2012	0	0	0	0
Sex Offenses Forcible Offenses	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
	Non-Forcible Offenses	2010	0	0	0	0
		2011	0	0	0	0
		2012	0	0	0	0
Robbery	2010	1	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Aggravated Assault	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Burglary	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Motor Vehicle Theft	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Arson	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Arrests						
Liquor Law Violators	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Drug Abuse Violators	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Weapon Possession	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Judicial Review						
Liquor Law Violators	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Drug Abuse Violators	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Weapon Possession	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	

SCHOOL OF DIVINITY-EAST CAMPUS

Type of Offense	Year	On Campus	Residential Facility	Non-Campus Property	Public Property	
Criminal Homicide Murder/Non-Negligent Manslaughter	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
	Negligent Manslaughter	2010	0	0	0	0
		2011	0	0	0	0
		2012	0	0	0	0
Sex Offenses Forcible Offenses	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
	Non-Forcible Offenses	2010	0	0	0	0
		2011	0	0	0	0
		2012	0	0	0	0
Robbery	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Aggravated Assault	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	1	0	0	
Burglary	2010	1	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Motor Vehicle Theft	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Arson	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
Arrests Liquor Law Violators	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
	Drug Abuse Violators	2010	0	0	0	0
		2011	0	0	0	0
		2012	0	0	0	0
	Weapon Possession	2010	0	0	0	0
		2011	0	0	0	0
		2012	0	0	0	0
Judicial Review Liquor Law Violators	2010	0	0	0	0	
	2011	0	0	0	0	
	2012	0	0	0	0	
	Drug Abuse Violators	2010	0	0	0	0
		2011	0	0	0	0
		2012	0	0	0	0
	Weapon Possession	2010	0	0	0	0
		2011	0	0	0	0
		2012	0	0	0	0

NORTH CAMPUS – BELTSVILLE, MD

Type of Offense	Year	On Campus	Residential Facility	Non-Campus Property	Public Property
Criminal Homicide Murder/Non-Negligent Manslaughter Negligent Manslaughter	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Sex Offenses Forcible Offenses Non-Forcible Offenses	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Robbery	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Aggravated Assault	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Burglary	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Motor Vehicle Theft	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Arson	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Arrests					
Liquor Law Violators	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Drug Abuse Violators	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Weapon Possession	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Judicial Review					
Liquor Law Violators	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Drug Abuse Violators	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Weapon Possession	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0

MERIDIAN HILL RESIDENCE HALL

Type of Offense	Year	On Campus	Residential Facility	Non-Campus Property	Public Property
Criminal Homicide Murder/Non-Negligent Manslaughter	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Negligent Manslaughter	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Sex Offenses Forcible Offenses	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Non-Forcible Offenses	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Robbery	2010	0	0	0	0
	2011	0	1	0	0
	2012	0	1	0	0
Aggravated Assault	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Burglary	2010	0	0	0	0
	2011	0	2	0	0
	2012	0	2	0	0
Motor Vehicle Theft	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Arson	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Arrests					
Liquor Law Violators	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Drug Abuse Violators	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Weapon Possession	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Judicial Review					
Liquor Law Violators	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Drug Abuse Violators	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0
Weapon Possession	2010	0	0	0	0
	2011	0	0	0	0
	2012	0	0	0	0

Emergency Notifications

“Timely Warning” Notices (Crime Alerts)

Timely Warnings are issued to alert the University community of crimes or serious incidents in progress and occurring within close proximity of the campus properties. “Crime Alerts” are issued by Howard University Department of Public Safety and distributed to members throughout the University campuses as soon as pertinent and usable information becomes available. The alerts are intended to give recipients enough information so that they can take the necessary precautions to protect themselves. Anyone who learns of a crime or other serious incident should report it as soon as possible to the Howard University Department of Public Safety by calling (202) 806-1100 (Security Operation Communication Center), so that police assistance can be dispatched and a determination can be made whether to issue a “Crime Alert”. If community members report crimes or serious incidents to University administrators, those administrators shall promptly notify the Howard University Department of Public Safety.

Distribution of Crime Alerts

The Howard University Department of Public Safety issues “Crime Alerts” in various ways. Once it is determined that a “Crime Alert” will be issued, the Department announces the alerts via e-mails, posts it on its Website (www.howard.edu/publicsafety) and on bulletin boards throughout campus, targeting residence halls, as necessary.

Emergency Management Plan

An Emergency Management Plan has been established to ensure Howard University is prepared for emergencies that pose an immediate threat to the Howard University campuses. The Emergency Management Plan serves as a guide for University personnel and students in response to emergency situations, such as major disasters and disturbances that occur on or in close proximity of the campus properties. Personnel have been designated and trained to understand the policies and procedures of the Plan as it relate to them carrying out specific responsibilities. The Emergency Management Plan was created to meet the Occupational Safety and Health Administration Standard 29 CFR 1910.38: Emergency Action Plan.

In the event of a confirmed emergency, Howard University will operate under an Incident Command System (ICS) and activate the Emergency Management Plan. The Plan is designed to effectively coordinate the use of both university and community resources to protect lives and safeguard University properties during and immediately following a major crisis or disturbance

on or near the University campuses. The Emergency Management Plan is activated whenever an emergency overwhelms the University and the situation cannot be managed using daily operating resources. The University ensures that all new faculty and staff are informed of the Emergency Management Plan when they attend a new hire introduction meeting. Emergency evacuation maps that show exit routes are strategically posted throughout the facilities owned or under the control of the University.

To be prepared for emergencies, the Department of Public Safety conducts training and drills that involves members of the University community and organizations such as MPD, DC Fire Department and D.C. Homeland Security & Emergency Management Agency (DCHSEMA). Under the framework of National Incident Management System (NIMS), techniques have been developed, and mechanisms have been established to support University operations during an emergency situation. The University has updated the Mass Notification System which allows authorized Howard University officials to send emergency information and instructions simultaneously to students, faculty and staff via landline phones, cell phones, text messaging, and e-mail within moments of an occurrence of a critical incident.

Emergency Exercises and Evacuation Drills

Howard University shall participate in exercises and/or evacuation drills on an annual basis to assess and evaluate emergency procedures and capabilities. Departments throughout the University and the Department of Public Safety participate in table-top exercises and emergency preparedness training. These exercises may involve members of the District of Columbia's Office of Homeland Security and Emergency Management, the D.C. Fire and local police departments. The Howard University Department of Public Safety documents each test and evacuation drill, including the date, time, and whether the exercise was announced or unannounced.

Mass Notification System

The "Alert HU System" is the University's mass notification system used to alert students, faculty, and staff in the event of an emergency event or incident that adversely impacts the University community. Alert-HU is designed to send emergency alerts messages to students, faculty, and staff that could be directly affected by a critical incident which poses an imminent threat to their health and/or safety.

The "Alert HU System" is capable of immediately broadcasting messages via e-mail, text, and voice-mail to the University community. Upon confirmation of a significant emergency or dangerous situation, Howard University will immediately send a notification via the "Alert-HU

system. Designated University officials will determine the content of the notification and initiate the notification system. Only exception for delaying a notification will be in cases where it would compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. As necessary, after the initial notification, follow-up information will be disseminated to the community as soon as possible.

Emergency Alerts — The Message Templates (“standard messages”) are created and reviewed by the Office of University Communications.

The following offices have been designated as University authorities that are vested with the authority to create, decide what segment of the campus community should receive the notification and approve emergency messages for dissemination. Examples of such emergency incidents include, but are not limited to severe weather, hazardous materials incidents, and acts of criminal violence that have the potential to threaten the safety of members of the University community.

1. Office of the President or his designee
2. Office of the Chief of Police
3. Office of University Communications

Once approved, the emergency messages will be forward to a system administrator for release, then to the subscriber of the messaging service for mass distribution.

Follow-Up on “Alert HU” Messages

Notifications – After an emergency notification has been sent, the designee who created the message will notify the other designated offices that the message has been sent and shall describe the rationale for activating “Alert HU”. The purpose of this communication is to ensure that the information being shared by the various offices are consistent and no duplicated messages are sent. The Coordinator of the Howard University Emergency Management Team (EMT) will subsequently coordinate with the appropriate institution departments, in accordance with University’s Emergency Management Plan, to communicate and distribute follow-up information relative to the critical incident.

Archiving “Alert HU” Messages

The creator of a message will record the date, time, location, purpose, and content of all messages that was sent, and forward that information to the designee in the Office of Enterprise Technology Services (ETS), where official records of all “Alert HU” messages are archived.

Campus Fire Safety Policy

The Higher Education Opportunity Act, enacted on August 14, 2008, requires institutions with on-campus housing facilities for student to publish an Annual Fire Safety Report that outlines the fire safety policies, practices, standards of the institution and discloses statistic for fire related incidents. The information in this portion of the Annual Security Report, satisfy the requirements of the Clery Act. The Campus Fire Safety Policy includes a description of on-campus student housing fire safety systems; the number of regular mandatory supervised fire drills and the policies on portable electrical appliances, smoking and item that produce open flames.

General Statement

At Howard University, all residence halls are equipped with safety equipment that detects, warns as well as controls smoke and fire. The installation of fire doors, fire extinguishers, fire alarms with an integrated fire sprinkler system and smoke detectors in each dorm room are precautionary measures that have been taken to control smoke and fire. The residence halls are monitored on a system which is in operation 24 hours/day, seven days a week. Residents are also informed that tampering with any emergency fire apparatuses is a crime and punishable by law and are grounds for immediate eviction from residence halls and/or could result in dismissal from Howard University. The Howard University Office of Environmental Health and Safety annually reviews the fire systems in all residence halls and will make upgrades, repairs or revisions when problems are identified or as necessary.

Mandatory Residence Hall Fire Drills

Mandatory supervised fire and evacuations drills are held once a semester at each residence hall. The drills are scheduled with the Director of Residence Life, residence hall staff, the local fire department, the Department of Public Safety, and the Office of Environmental Health and Safety. These fire drills are scheduled at a time that is conducive to demonstrating the effectiveness of the drills. Evacuation route maps are posted in each resident's room showing where the closest egress route is and are informed where the outside assembly areas are located. Students who fail to leave the building during a fire drill are counseled and the incident is turned over to the Director of Residence Life for adjudication.

Fire Life Safety Education

The Residence Life policy on fire safety prohibits usage of electrical cooking appliances, candles, and specific electrical equipment in individual rooms. Candles or any item that produce an open flame are prohibited in residence halls dormitory rooms. There are limits on the number of electrical appliances allowed in each room.

Fire Life Safety Inspections

During the academic semester, Residence Life staff personnel schedule meetings with residents and conduct fire/life inspections. Rooms and public areas are examined for prohibited electronic appliances and the type of item that can cause an open flame. Students are notified of all upcoming inspections and are urged to participate. During the inspection if a violation is found, the student(s) will receive a letter indicating the violation and will be expected to meet immediate compliance. If the violation(s) have not been corrected after an unannounced re-inspection, the occupant(s) will be subject to disciplinary action.

Some common violations are as follows:

- Extension cords and multi-tap electric units without a breaker
- Items stored closer than 18 inches from a sprinkler head
- Blocking of electrical panels
- Blocking of egress (exit) pathways
- Evidence of burning of candles, incense, or tobacco products
- Evidence of cooking; or cooking appliances, even if unused
- Evidence of a heavy load of combustibles in a room, on the walls, or ceiling
- Covering a door with paper or other combustible material
- Use of electrical wiring, devices, and appliances which are modified or damaged
- Use of portable heaters
- Smoke detectors that have been tampered with
- Use of halogen lamp/lighting
- Unsafe lifting or propping of beds

- Strings of lights, twinkle lights, holiday lights
- Any other situation deemed unsafe by the staff inspector

Smoking Policy

Howard University prohibits smoking in any of the residence halls and a minimum of fifty feet from the of entrance residence halls.

Reporting a Fire

Students reporting a fire should contact the Howard University Department of Public Safety at 202-806-1100 or the District of Columbia Communications Center on 911. If the fire event is no longer a danger, they should contact the residence hall Community Director or the Resident/Graduate Assistant to report the incident to the Department of Public Safety.

Fire Log

The Fire Log is maintained at the Howard University Department of Public Safety. It discloses reported fire over a 60-day period and is open for public inspection during normal business hours. Any request made for information beyond the 60-day period will be made available within two business days of the request. All fires that occurred in an on-campus student housing facility are recorded in the fire log. The report includes the nature, date, time and general location of each fire. The Fire Log entry and any updates shall be made within two business days of the receipt of the information. The data taken from these reports are disclosed in statistical charts below in this Annual Security Report.

Definitions

Fire - Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire Drill - A supervised practice of a mandatory evacuation of a building for a fire.

Fire Related Injury- Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or an accidental cause fire while involved in trying to control a fire, rescue attempts, or escaping from a dangerous fire. The term person includes students, faculty, staff, visitors, firefighters, or any other individuals.

Fire Related Death - Any instance in which a person is killed as a result of a fire, including death resulting from a natural or an accidental cause while involved in trying to control a fire, rescue

attempts, or escaping from a dangerous fire, or deaths that occur within 1 year of sustaining an injury resulting from a fire.

Fire Safety System - Any mechanism or system designed to detect, warn, or control a fire, such as sprinkler or other fire extinguishing systems, fire detection devices, standalone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights, smoke-control and reduction mechanisms, and fire doors and walls that reduce the spread of a fire.

Value of Property Damage - The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity; including, contents damaged by fire, related damages caused by smoke, water, and overhaul, however it does not include indirect loss, such as business interruption.

**2012 Statistics and Information Regarding Fires in Howard University Residential Facilities
(01/01/12 to 12/31/12)**

Residence Halls	Total Fires	Fire Number	Date	Time	Cause of Fire	Number Injuries	Number Deaths	Value of property Damage
Bethune Annex	0	0	N/A	N/A	N/A	0	0	N/A
Carver Hall	0	0	N/A	N/A	N/A	0	0	N/A
Cook Hall	0	0	N/A	N/A	N/A	0	0	N/A
Drew Hall	0	0	N/A	N/A	N/A	0	0	N/A
Howard Manor	0	0	N/A	N/A	N/A	0	0	N/A
Howard Plaza East	0	0	N/A	N/A	N/A	0	0	N/A
Howard Plaza West	1	1	07/14/12	1515	Clothes on a lamp	0	0	Unk
Mays Hall	0	0	N/A	N/A	N/A	0	0	N/A
Meridian Hill Hall	0	0	N/A	N/A	N/A	0	0	N/A
Slowe Hall	0	0	N/A	N/A	N/A	0	0	N/A
Tubman Quadrangle	0	0	N/A	N/A	N/A	0	0	N/A

**2011 Statistics and Information Regarding Fires in Howard University Residential Facilities
(01/01/11 to 12/31/11)**

Residence Halls	Total Fires	Fire Number	Date	Time	Cause of Fire	Number Injuries	Number Deaths	Value of property Damage
Bethune Annex	0	0	N/A	N/A	N/A	0	0	N/A
Carver Hall	0	0	N/A	N/A	N/A	0	0	N/A
Cook Hall	0	0	N/A	N/A	N/A	0	0	N/A
Drew Hall	0	0	N/A	N/A	N/A	0	0	N/A
Howard Manor	0	0	N/A	N/A	N/A	0	0	N/A
Howard Plaza East	1	1	01-25-11	2331	Cooking on stove	0	0	None
Howard Plaza West	0	0	N/A	N/A	N/A	0	0	N/A
Mays Hall	0	0	N/A	N/A	N/A	0	0	N/A
Meridian Hill Hall	0	0	N/A	N/A	N/A	0	0	N/A
Slowe Hall	0	0	N/A	N/A	N/A	0	0	N/A
Tubman Quadrangle	1	1	08-27-11	2130	Cooking in microwave	0	0	None

**2010 Statistics and Information Regarding Fires in Howard University Residential Facilities
(01/01/10 to 12/31/10)**

Residence Halls	Total Fires	Fire Number	Date	Time	Cause of Fire	Number Injuries	Number Deaths	Value of property Damage
Bethune Annex	0	0	N/A	N/A	N/A	0	0	N/A
Carver Hall	1	1	01-15-10	N/A	Trash Compactor	0	0	N/A
Cook Hall	1	1	12-05-10	N/A	Cooking Fire	0	0	N/A
Drew Hall	0	0	N/A	N/A	N/A	0	0	N/A
Howard Manor	0	0	N/A	N/A	N/A	0	0	N/A
Howard Plaza East	0	0	N/A	N/A	N/A	0	0	N/A
Howard Plaza West	0	0	N/A	N/A	N/A	0	0	N/A
Mays Hall	0	0	N/A	N/A	N/A	0	0	N/A
Meridian Hill Hall	0	0	N/A	N/A	N/A	0	0	N/A
Slowe Hall	0	0	N/A	N/A	N/A	0	0	N/A
Tubman Quadrangle	0	0	N/A	N/A	N/A	0	0	N/A

This report is published by Howard University's Department of Public Safety. We encourage members of the entire Howard University community to use this report as a guide for information and engaging in safe activities on and off campus. A copy of this report is available on the Department's website at: www.howard.edu/publicsafety. To obtain a hardcopy of the Annual Security Report or to view the Daily Crime Log, contact the Department of Public Safety at 202-806-1079.

